

LEEDS BID LIMITED
FINANCIAL STATEMENTS
31 MARCH 2018

(A Company Limited by Guarantee)

LEEDS BID LIMITED
(A Company Limited by Guarantee)

COMPANY INFORMATION

| | |
|----------------------------|--|
| Directors | S Needham S Perry S L Wilson H J B Green A W Latchmore C P Lumley D Cheesebrough C W Oliver (resigned 20 June 2017) D Maddison J A Prince (resigned 20 June 2017) J D Pryor (resigned 12 July 2017) A E Garthwaite (appointed 12 December 2017) |
| Company secretary | A W Latchmore |
| Registered number | 09063015 |
| Registered office | 104 Briggate Leeds West Yorkshire LS1 6BG |
| Independent auditor | Armstrong Watson Audit Limited Chartered Accountants & Statutory Auditors Third Floor 10 South Parade Leeds West Yorkshire LS1 5QS |

LEEDS BID LIMITED
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LEEDS BID LIMITED
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CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018

The chair presents her statement for the period.

Summary

LeedsBID is one of the most exciting initiatives developed by its business community in recent years.

A business led, not-for-profit organisation, LeedsBID represents 984 organisations across all business sectors. It is among more than 294 Business Improvement Districts nationwide and is the largest in the country outside of London.

LeedsBID was established on April 1st 2015, after being given a positive mandate in the designated BID area on February 27th 2015. Of those who voted, 84% of the total number and 86% of the total rateable value said yes.

Businesses in the LeedsBID area with a rateable value of £60,000 and above pay an annual 1.25% levy, resulting in circa £2.5m per annum for investment in the city centre. In addition to this LeedsBID received a generous amount of in-kind support and additional financial contributions for projects.

A catalyst for change, LeedsBID has already been the driving force behind a number of bold and innovative projects, bringing people, businesses and sectors together to make a real difference in Leeds city centre.

LeedsBID is at the heart of the continued investment and coordinated management and marketing of the city, working collaboratively to celebrate its strengths and appeal and ensuring Leeds is best placed to compete on a global scale.

Finance

LeedsBID has recorded another successful financial year, collecting £2,553,202 of a total billed levy of £2,583,826, which represents 98.8% collection rate (note collection rate Year 1, 98.3%, Year 2, 98.7%).

Under the BID regulations, Leeds City Council, by law, collects the BID levy on behalf of LeedsBID. The collection to date has been above the UK average, illustrating the efficiencies of the systems between LeedsBID and Leeds City Council and the widespread support for LeedsBID amongst its levy payers.

The audited accounts show a reported loss for the financial year of £827,240. This reflects the full utilisation of the current year levy income during the financial year and the utilisation of a surplus accrued in Year 1 and 2. This is all in line with the LeedsBID strategy and budget for Year 3.

Tax on profit on ordinary activities is £239 which relates to tax on interest only. This is less than last year. LeedsBID Limited does not generate trading income and is therefore exempt from corporation tax on trading profits.

During Year 3 spend has been accelerated to deliver some outstanding projects across all business plan themes and sectors. This was driven by both the business plan but also the increasing demands and expectations from those who pay the levy.

Our three Street Teams have become a familiar sight in the Leeds city centre: The Welcome Ambassadors, The Street Ranger Team, and the new in 2017/2018 The Leeds Evening Ambassadors. The presence of these teams in our city has made a considerable impact, not only because of the jobs they do but also because the greater presence of uniformed personnel adds to the overall perceptions of safety and welcome.

Leeds International Festival (LIF), now in its second year, is the UK's leading metropolitan festival of new ideas and innovation. The event not only fills a gap in the city's event calendar, but it is also being used by businesses across the city to showcase what the city is about and reflect the DNA and creativity of Leeds.

The Audio & Radio Industry Awards (ARIAS), Christmas in Leeds trail, Office Group Summer in the City Programme, and Retaining Skills and Talent initiative (Ambition: Leeds) have successfully continued over the last 12 months.

Project spend has increased, evidencing the commitment of LeedsBID in delivering its business plan.

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CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018

We have received very generous in-kind benefits including:

- Office accommodation courtesy of Hammersons.
- Workshop and storage courtesy of Network Rail and Trinity Leeds.
- Nearly 1,000 hours of support for LeedsBID Board, Steering Group and the Working Groups.

The LeedsBID team (senior management, operational team and street teams) have settled into a permanent home in the heart of the commercial city centre at 104 Briggate – a location providing that all-important visibility and availability to levy payers and key stakeholders. The easily accessible office has seen an increasing number of businesses taking the opportunity to use it as a meeting place and conferencing facility.

LeedsBID has taken on two apprenticeship posts, one in marketing and the other in administration. We firmly believe in the need to invest in young people and creative talent which matches our projects narrative.

Brought to you by LeedsBID

Over the last year, LeedsBID has cemented its pivotal position in the city, driving innovation, investment, and a vision of transformation. An extensive network of collaborative partnerships is bringing direct benefits to the city centre and enriching it for all those who use it.

The Leeds Welcome agenda continues to be reinforced by LeedsBID. From the familiar Street Teams now enhanced by Evening Ambassadors, to the unmissable LEEDS letters installation on the train station concourse, LeedsBID initiatives are making a significant impact.

A coordinated programme of activities has boosted the Leeds Experience to maximise investment, footfall and animate the streets of the city centre. This year saw the launch of a host of new and exciting initiatives and the enhancement of established projects in the calendar.

The ARIAS (Audio & Radio Industry Awards) returned to the city, as did the internationally acclaimed MOBO Awards. Other annual events are growing year on year, including Christmas in Leeds, Leeds Sports Awards, the Thought Bubble Comic Arts Festival, and Eat Leeds Restaurant Week. Leeds International Festival (LIF) 2017 had a total of 35 events over eight days.

LeedsBID has spearheaded new and creative projects to breathe life into public spaces throughout the city centre. The epic 'A City Less Grey' street-art project gained international acclaim and a new pop-up parklet created on The Calls injected green space into the lives of city residents and employees in the area.

LeedsBID continues to provide a strong and effective business voice for the city, supporting aims and aspirations with an investment in skills and talents. Alternative networking and wellbeing activities, incorporating Bettakulcha presentations, 'Sweat Working' and the Summer in the City programme of events, are well attended by stakeholders across the city.

The Forge commercial waste and recycling collection service is now bringing direct benefits to levy payers, and the bite-size digital training sessions provided by the award-winning Leeds Boost initiative is also having a tangible effect on the operations of organisations across the city centre.

Collaborative projects have resulted in a national Planning award (for A City Less Grey), an Association of Town and City Management (ATCM) award (for Leeds Boost), and a global IDA Downtown Achievement award (for LIF 2018); all recognising industry best practice.

The Future

LeedsBID has become a catalyst for improving experiences, raising standards, and adding value in the city. Bringing new events to Leeds, attracting acclaimed visitors, and gaining worldwide media coverage, the work of LeedsBID and partners is reinforcing the status of the city on an international platform.

New initiatives for 2018 include Big Change (a collaborative project to end homelessness in Leeds), support for the Leeds International Piano Competition (incorporating four weeks of playful public events), Ambition: Leeds (a new retail and hospitality training centre at City Exchange), and place making initiatives such as the revamped St


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CHAIR'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2018

Peters Square in Quarry Hill.

As it enters a fourth year, LeedsBID will continue to build on these achievements, working collaboratively across all sectors. I would encourage all businesses and organisations in the city to ensure that they are actively engaging with LeedsBID to benefit from the services, funding and projects it is delivering in the years ahead.

For up to date news on the work of LeedsBID, please visit www.leedsbid.co.uk


Name: Prew Lumley
Chair of Leeds BID Board

Date: 10/12/2018

LEEDS BID LIMITED
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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2018

The directors present their report and the financial statements for the year ended 31 March 2018.

Directors' responsibilities statement

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Company's financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Directors

The directors who served during the year were:

S Needham
S Perry
S L Wilson
H J B Green
A W Latchmore
C P Lumley
D Cheesebrough
C W Oliver (resigned 20 June 2017)
D Maddison
J A Prince (resigned 20 June 2017)
J D Pryor (resigned 12 July 2017)
A E Garthwaite (appointed 12 December 2017)

Disclosure of information to auditor

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the Company's auditor is unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

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DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2018

Auditor

Under section 487(2) of the Companies Act 2006, Armstrong Watson Audit Limited will be deemed to have been reappointed as auditor 28 days after these financial statements were sent to members or 28 days after the latest date prescribed for filing the accounts with the registrar, whichever is earlier.

Small companies note

In preparing this report, the directors have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the board and signed on its behalf.



C P Lumley
Director

Date: 10/12/2018

LEEDS BID LIMITED
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEEDS BID LIMITED

Opinion

We have audited the financial statements of Leeds Bid Limited (the 'Company') for the year ended 31 March 2018, which comprise the Statement of Income and Retained Earnings, the Statement of Financial Position and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 March 2018 and of its loss for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEEDS BID LIMITED (CONTINUED)

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic Report and the Directors' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Directors' Report and from the requirement to prepare a Strategic Report.

Responsibilities of directors

As explained more fully in the Directors' Responsibilities Statement on page 4, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF LEEDS BID LIMITED (CONTINUED)

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's Report.

Use of our report

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Matthew Osbourne (Senior Statutory Auditor)

for and on behalf of

Armstrong Watson Audit Limited

Chartered Accountants & Statutory Auditors

Leeds

Date:

LEEDS BID LIMITED
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**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 31 MARCH 2018**

| | Note | 2018 £ | 2017 £ |
|---|------|-------------------------|-------------------------|
| Turnover | | 2,604,778 | 2,574,204 |
| Cost of sales | | <u>(2,939,734)</u> | <u>(2,243,043)</u> |
| Gross (loss)/profit | | (334,956) | 331,161 |
| Administrative expenses | | <u>(492,171)</u> | <u>(355,340)</u> |
| Operating loss | | (827,127) | (24,179) |
| Interest receivable and similar income | | 1,258 | 6,767 |
| Interest payable and expenses | | <u>(1,132)</u> | <u>(759)</u> |
| Loss before tax | | (827,001) | (18,171) |
| Tax on loss | | <u>(239)</u> | <u>(1,353)</u> |
| Loss after tax | | <u>(827,240)</u> | <u>(19,524)</u> |
| | | | |
| Retained earnings at the beginning of the year | | 1,493,920 | 1,513,444 |
| Loss for the year | | <u>(827,240)</u> | <u>(19,524)</u> |
| Retained earnings at the end of the year | | <u>666,680</u> | <u>1,493,920</u> |

There were no recognised gains and losses for 2018 or 2017 other than those included in the statement of income and retained earnings.

The notes on pages 11 to 17 form part of these financial statements.

LEEDS BID LIMITED
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REGISTERED NUMBER: 09063015

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2018

| | Note | 2018 £ | 2017 £ |
|--|------|----------------|------------------|
| Fixed assets | | | |
| Tangible assets | 6 | 341,064 | 307,607 |
| Current assets | | | |
| Debtors: amounts falling due within one year | 7 | 423,722 | 526,815 |
| Cash at bank and in hand | 8 | 202,331 | 963,487 |
| | | 626,053 | 1,490,302 |
| Creditors: amounts falling due within one year | 9 | (300,437) | (303,989) |
| Net current assets | | 325,616 | 1,186,313 |
| Total assets less current liabilities | | 666,680 | 1,493,920 |
| Net assets | | 666,680 | 1,493,920 |
| Capital and reserves | | | |
| Profit and loss account | | 666,680 | 1,493,920 |
| | | 666,680 | 1,493,920 |

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on



C P Lumley
 Director

The notes on pages 11 to 17 form part of these financial statements.

LEEDS BID LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. General information

The company is a company limited by guarantee, incorporated, domiciled and a tax resident in the United Kingdom. It provides its services from its registered office at 104 Briggate, Leeds, West Yorkshire, LS1 6BG.

The principal activity of the company is to transform Leeds City Centre and bring tangible results through increased investment for the city.

These financial statements have been presented in pound sterling as this is the currency of the primary economic environment in which the company operates.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Company's accounting policies (see note 3).

The following principal accounting policies have been applied:

2.2 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Rendering of services

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. Accounting policies (continued)

2.3 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|---------------------------------|--|
| Leasehold property improvements | - Straight line over the life of the BID (5 years) |
| Ranger equipment | - Straight line over the life of the BID (5 years) |
| Fixtures and fittings | - Straight line over the life of the BID (5 years) |
| Office equipment | - Straight line over the life of the BID (5 years) |
| Other fixed assets | - Straight line over the life of the BID (5 years) |

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Income and Retained Earnings.

Where the life of the fixed assets is considered less than the life of the BID, the assets are depreciated over a short lifespan.

2.4 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.5 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.6 Financial instruments

The Company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

2.7 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. Accounting policies (continued)

2.8 Finance costs

Finance costs are charged to the Statement of Income and Retained Earnings over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

2.9 Operating leases: the Company as lessee

Rentals paid under operating leases are charged to the Statement of Income and Retained Earnings on a straight line basis over the lease term.

2.10 Pensions

Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Income and Retained Earnings when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of Financial Position. The assets of the plan are held separately from the Company in independently administered funds.

2.11 Interest income

Interest income is recognised in the Statement of Income and Retained Earnings using the effective interest method.

2.12 Taxation

Tax is recognised in the Statement of Income and Retained Earnings, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the Company operates and generates income.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

3. Judgements in applying accounting policies and key sources of estimation uncertainty

The preparation of these financial statements requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

Judgements and estimates are continually evaluated and are based on historical experiences and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The company makes estimates and assumptions concerning the future. The resulting accounting estimates will be, by definition, seldom equal to the related actual results.

There are no key sources of estimation uncertainty in applying accounting policies in the financial statements.

4. Auditor's remuneration

| | 2018 £ | 2017 £ |
|---|--------------|--------------|
| Fees payable to the Company's auditor and its associates for the audit of the Company's annual financial statements | <u>5,000</u> | <u>5,000</u> |

5. Employees

The average monthly number of employees, including directors, during the year was 28 (2017 - 23).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

6. Tangible fixed assets

| | Leasehold property improvements £ | Ranger equipment £ | Fixtures and fittings £ | Office equipment £ | Project equipment £ | Total £ |
|-------------------------------------|--|--------------------------|-------------------------------|--------------------------|---------------------------|----------------|
| Cost or valuation | | | | | | |
| At 1 April 2017 | - | 114,626 | 72,687 | 36,857 | 149,132 | 373,302 |
| Additions | 10,963 | 82,596 | 12,820 | 3,149 | 79,764 | 189,282 |
| At 31 March 2018 | <u>10,963</u> | <u>197,222</u> | <u>85,507</u> | <u>40,006</u> | <u>228,886</u> | <u>562,584</u> |
| Depreciation | | | | | | |
| At 1 April 2017 | - | 22,826 | 14,180 | 7,322 | 21,367 | 65,695 |
| Charge for the year on owned assets | 3,654 | 55,913 | 22,402 | 10,264 | 63,602 | 155,825 |
| At 31 March 2018 | <u>3,654</u> | <u>78,739</u> | <u>36,582</u> | <u>17,576</u> | <u>84,969</u> | <u>221,520</u> |
| Net book value | | | | | | |
| At 31 March 2018 | <u>7,309</u> | <u>118,483</u> | <u>48,925</u> | <u>22,430</u> | <u>143,917</u> | <u>341,064</u> |
| At 31 March 2017 | <u>-</u> | <u>91,800</u> | <u>58,507</u> | <u>29,535</u> | <u>127,765</u> | <u>307,607</u> |

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

7. Debtors

| | 2018 £ | 2017 £ |
|--------------------------------|----------------|----------------|
| Trade debtors | 26,156 | 53,688 |
| Other debtors | 54,640 | 116,982 |
| Prepayments and accrued income | 342,926 | 356,145 |
| | <u>423,722</u> | <u>526,815</u> |

8. Cash and cash equivalents

| | 2018 £ | 2017 £ |
|--------------------------|----------------|----------------|
| Cash at bank and in hand | 202,331 | 963,487 |
| | <u>202,331</u> | <u>963,487</u> |

9. Creditors: Amounts falling due within one year

| | 2018 £ | 2017 £ |
|------------------------------------|----------------|----------------|
| Trade creditors | 222,790 | 237,820 |
| Corporation tax | 239 | 1,353 |
| Other taxation and social security | 503 | - |
| Other creditors | - | 6,550 |
| Accruals and deferred income | 76,905 | 58,266 |
| | <u>300,437</u> | <u>303,989</u> |

10. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

11. Capital commitments

At 31 March 2018 the Company had capital commitments as follows:

| | 2018 £ | 2017 £ |
|---|-----------|-----------|
| Contracted for but not provided in these financial statements | - | 117,532 |
| | - | 117,532 |
| | - | 117,532 |

12. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £52,836 (2017 - £34,251). There were no contributions (2017 - £NIL) payable to the fund at the balance sheet date.

13. Commitments under operating leases

At 31 March 2018 the Company had future minimum lease payments under non-cancellable operating leases as follows:

| | 2018 £ | 2017 £ |
|--|-----------|-----------|
| Not later than 1 year | 17,000 | - |
| Later than 1 year and not later than 5 years | 17,000 | - |
| | 34,000 | - |
| | 34,000 | - |

14. Related party transactions

During the current and previous year, the company has not entered into any arrangements with related parties that are above market rate.

As noted on page 2, various organisations which include parties connected to Leeds BID, have provided in kind support for nil consideration.

LEEDS BID LIMITED

DETAILED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2018

THIS SCHEDULE IS NOT FOR PUBLICATION

LEEDS BID LIMITED
(A Company Limited by Guarantee)

**DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2018**

| | Note | 2018 £ | 2017 £ |
|--------------------------------------|------|------------------|-----------------|
| Turnover | | 2,604,778 | 2,574,204 |
| Cost Of Sales | | (2,939,734) | (2,243,043) |
| Gross (loss)/profit | | <u>(334,956)</u> | <u>331,161</u> |
| Gross (loss)/profit % | | (12.9)% | 12.9 % |
| Less: overheads | | | |
| Administration expenses | | (492,171) | (355,340) |
| Operating loss | | <u>(827,127)</u> | <u>(24,179)</u> |
| Interest receivable | | 1,258 | 6,767 |
| Interest payable | | (1,132) | (759) |
| Tax on profit on ordinary activities | | (239) | (1,353) |
| Loss for the year | | <u>(827,240)</u> | <u>(19,524)</u> |

LEEDS BID LIMITED
(A Company Limited by Guarantee)

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018**

| | 2018 £ | 2017 £ |
|--|------------------|------------------|
| Turnover | | |
| Levy Income | 2,507,363 | 2,553,104 |
| Other Income | 97,415 | 21,100 |
| | <u>2,604,778</u> | <u>2,574,204</u> |
| | | |
| | 2018 £ | 2017 £ |
| Cost of sales | | |
| Wages and salaries | 486,828 | 346,714 |
| National insurance | 41,371 | 33,071 |
| CoS staff pens costs - defined contribution scheme | 41,197 | 15,716 |
| Levy collection costs | 24,000 | 24,000 |
| Depreciation | 119,515 | 43,880 |
| Contract costs | 387,554 | 343,114 |
| Advertising and marketing | 574,515 | 614,106 |
| Other direct costs | 736,764 | 294,500 |
| Computer costs | 79,408 | 47,623 |
| Sponsorship | 448,582 | 480,319 |
| | <u>2,939,734</u> | <u>2,243,043</u> |

LEEDS BID LIMITED
(A Company Limited by Guarantee)

SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018

| | 2018 £ | 2017 £ |
|--|----------------|----------------|
| Administration expenses | | |
| Staff salaries | 105,397 | 107,103 |
| Staff private health insurance | 5,056 | 4,616 |
| Staff national insurance | 12,057 | 9,255 |
| Staff pension costs - defined contribution schemes | 11,639 | 18,535 |
| Staff training | 17,478 | 4,766 |
| Entertainment | 3,995 | 4,188 |
| Travel and motor expenses | 5,717 | 6,297 |
| Consultancy | 37,756 | - |
| Printing and stationery | 11,238 | 8,002 |
| Postage | 964 | 918 |
| Telephone and fax | 7,078 | 10,163 |
| Computer costs | 20,876 | 22,206 |
| Advertising | - | 4,357 |
| Trade subscriptions | 4,162 | 4,995 |
| Legal and professional | 50,937 | 30,891 |
| Auditors' remuneration | 5,000 | 5,000 |
| Accountancy fees | 7,690 | - |
| Equipment hire | 80,943 | - |
| Bad debts | - | 34,069 |
| Sundry expenses | 11,374 | 5,687 |
| Property service charge & rent | 25,796 | 18,140 |
| Light and heat | 6,277 | 8,221 |
| Cleaning | 5,416 | - |
| Insurances | 6,843 | 6,983 |
| Premises consumables & expenses | 7,751 | 10,292 |
| Depreciation - office equipment | 32,656 | 19,716 |
| Depreciation - leasehold property | 3,654 | - |
| Profit/loss on sale of tangible assets | - | 1,649 |
| Sponsorship | - | 442 |
| Recruitment & relocation | - | 5,750 |
| Set up costs | - | 1,550 |
| Room hire | 4,421 | 1,549 |
| | <u>492,171</u> | <u>355,340</u> |

LEEDS BID LIMITED
(A Company Limited by Guarantee)

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018**

| | 2018 £ | 2017 £ |
|---------------------------------|---------------------|---------------------|
| Interest receivable | | |
| Bank interest receivable | 1,258 | 6,702 |
| Other interest receivable | - | 65 |
| | <u>1,258</u> | <u>6,767</u> |
| | <u><u>1,258</u></u> | <u><u>6,767</u></u> |
| | | |
| | 2018 £ | 2017 £ |
| Interest payable | | |
| Bank overdraft interest payable | 1,132 | 759 |
| | <u>1,132</u> | <u>759</u> |
| | <u><u>1,132</u></u> | <u><u>759</u></u> |

Armstrong Watson Audit Limited
Third Floor
10 South Parade
Leeds
West Yorkshire
LS1 5QS

Date:

Dear Sirs

This representation letter is provided in connection with your audit of the financial statements of Leeds BID Limited for the year ending 31 March 2018 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view of the results and financial position of Leeds BID Limited in accordance with the Companies Act 2006 and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Financial Statements

- 1 We have fulfilled our responsibility as directors, as set out in the terms of your engagement letter dated 7 April 2016 under the Companies Act 2006 for preparing financial statements in accordance with the Companies Act 2006 and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) which give a true and fair view of the financial position of the company as of 31 March 2018 and of the results of its operations for the year then ended and for making accurate representations to you.
- 2 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- 3 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.
- 4 We have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements and these have been disclosed in accordance with the requirements of accounting standards.
- 5 Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of accounting standards. We confirm that the related party relationships and transactions on the attached sheet are a complete list of such relationships and transactions and that we are not aware of any further related parties or transactions.
- 6 All events since the balance sheet date which require disclosure or which would materially affect the amounts in the financial statements have been adjusted or disclosed in the financial statements.

- 7 We confirm that the financial statements are free from material misstatements, including omissions.
- 8 We confirm that, having considered our expectations and intentions for the next twelve months, and the availability of working capital, the company is a going concern. We confirm that the disclosures in the accounting policies are an accurate reflection of the reasons for our consideration that the financial statements should be drawn up on a going concern basis.
- 9 We confirm that we do not expect any liabilities from any claims relating made by Welcome to Leeds in relation to any potential IP Infringement.

Information provided

- 10 All accounting records and relevant information have been made available to you for the purpose of your audit. We have provided to you all other information requested and given unrestricted access to persons within the entity from whom you have deemed it necessary to obtain audit evidence or to request information. All other records and related information including minutes of all management meetings have been made available to you.
- 11 All transactions undertaken by the company have been properly reflected in the accounting records and are reflected in the financial statements.
- 12 We acknowledge our responsibility for the design, implementation and maintenance of controls to prevent and detect fraud. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13 We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves, management, employees who have a significant role in internal control, or others, where fraud could have a material effect on the financial statements.
- 14 We have disclosed to you all information in relation to allegations of fraud, or suspected fraud affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- 15 We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the company conducts its business and which could affect the financial statements. The company has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
- 16 We confirm that we have disclosed to you the identity of the entity's related parties and all related party relationships and transactions relevant to the company that we are aware of.
- 17 The company has satisfactory title to all assets, and there are no liens or encumbrances on the assets except for those disclosed in the financial statements.
- 18 There are no liabilities, contingent liabilities or guarantees to third parties other than those disclosed in the financial statements.

19 We confirm the following specific representations;

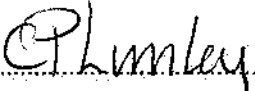
- I. There are no bad debts to write off or provide for in relation to the year ended 31 March 2018.
- II. The prepayment and accrued income balance is £342,926 and there are no further prepaid expenses to provide for in the financial statements.
- III. Cut-off relating to levy income for the year ended 31 March 2018 is not materially misstated.
- IV. The company has at no time during the year entered into any arrangement, transaction or agreement to provide credit facilities (including loans, quasi-loans or credit transactions) to the directors, nor to guarantee or provide security for such matters, except as disclosed in the financial statements.

We confirm to the best of our knowledge and belief that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation sufficient to satisfy ourselves that we can properly make each of the above representations to you.

We acknowledge our legal responsibilities regarding disclosure of information to you as auditors and confirm that so far as we are aware, there is no relevant audit information needed by you in connection with preparing your audit report of which you are unaware. Each director has taken all the steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that you are aware of that information.

Yours faithfully

Signed on behalf of the board of directors by:

 (Signature)

PREW LUMLEY (Director)

Related Party Transactions

| Related Party | Relationship | Nature of transaction |
|---|--|-------------------------------------|
| A Latchmore | Director | None |
| C Latchmore | Spouse of A Latchmore | None |
| L, J, C & M Latchmore | Children of A Latchmore | None |
| Shulmans LLP, Leeds Law Society, Everlands Sutherlands (International) LLP | A Latchmore is a member | None |
| Gateways Educational Trust Limited, Woodard Lettings (Yorkshire Schools) Limited, Queen Mary's school (Baldersby Limited) | A Latchmore is a director of these organisations | None |
| H Green | Director | None |
| P Green | Spouse of H Green | None |
| S Wilson | Director | None |
| IBM | P Green is the Senior Manager | None |
| M Wilson | Spouse of S Wilson | None |
| F & C Wilson | Children of S Wilson | None |
| Elmwood Design Ltd | S Wilson is the Executive Director | Gifted use of office space |
| The Gardening Man | M Wilson is the Sole Trader | None |
| S Needham | Director | None |
| D Needham | Spouse of S Needham | None |
| West & North Yorkshire Chamber of Commerce | S Needham is the Executive Director | Fees for accommodation and services |
| Business Enterprise Finance Ltd | S Needham is the Non-Executive Director | None |
| Business Enterprise Finance (NE) Ltd | S Needham is the Non-Executive Director | None |
| Bradford City of Film Ltd | S Needham is the Non-Executive Director | None |
| Yorkshire & Humber Chambers of Commerce Ltd | S Needham is the Non-Executive Director | None |
| Bef-Npif GP Limited | S Needham is the Non-Executive Director | None |

| | | |
|---|---|--|
| C Lumley | Director | None |
| H Lumley | Child of C Lumley | None |
| Squire Patton Boggs LLP | C Lumley is a Partner | None |
| J Blake | Director | None |
| E Haskins, E Langran, O and Florence Blake | Children of J Blake | None |
| Leeds United Foundation | J Blake is a trustee | None |
| Westwood Primary School and South Leeds Academy | J Blake is a Governor of these organisations | None |
| S Perry | Director | None |
| M Perry | Wife of S Perry | None |
| M and C Perry | Children of S Perry | None |
| J Prince | Director | None |
| L and N Prince | Children of J Prince | None |
| John Lewis Limited | J Prince is Head of John Lewis Branch in Leeds | None |
| D Maddison | Director | None |
| U Maddison | Wife of D Maddison | None |
| J Maddison | Child of D Maddison | None |
| J Pryor | Director | None |
| Leeds City Council | J Blake and J Pryor are members of Leeds City Council | The Council charge a fee for collecting Levy income on behalf of Leeds BID. |
| Opera North Limited | J Pryor is a director of the company | None |
| Brundel Primary School | J Pryor is a Governor | None |
| D Cheesebrough | Director | None |
| The Big Word | D Cheesebrough is an executive director of this company | None |
| Link Up Mitaka Limited, Gould Tech Solutions Limited, Multilingual Services Limited | D Cheesebrough is a director of these companies. | None |
| Colin Oliver | Director | Live at Leeds was organised by Futuresound Events Limited as part of LIF 18. LunaTickets Limited was the ticket operator for LIF 2018. Colin Oliver is a director of both companies named above. |

LEEDS BID LIMITED
UNAUDITED
FINANCIAL STATEMENTS
31 MARCH 2018

(A Company Limited by Guarantee)

LEEDS BID LIMITED
(A Company Limited by Guarantee)
REGISTERED NUMBER: 09063015

STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2018

| | Note | 2018 £ | 2017 £ |
|--|------|----------------|------------------|
| Fixed assets | | | |
| Tangible assets | 6 | 341,064 | 307,607 |
| Current assets | | | |
| Debtors: amounts falling due within one year | 7 | 423,722 | 526,815 |
| Cash at bank and in hand | 8 | 202,331 | 963,487 |
| | | 626,053 | 1,490,302 |
| Creditors: amounts falling due within one year | 9 | (300,437) | (303,989) |
| Net current assets | | 325,616 | 1,186,313 |
| Total assets less current liabilities | | 666,680 | 1,493,920 |
| Net assets | | 666,680 | 1,493,920 |
| Capital and reserves | | | |
| Profit and loss account | | 666,680 | 1,493,920 |
| | | 666,680 | 1,493,920 |

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The Company has opted not to file the statement of income and retained earnings in accordance with provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on



C P Lumley
 Director

The notes on pages 2 to 8 form part of these financial statements.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. General information

The company is a company limited by guarantee, incorporated, domiciled and a tax resident in the United Kingdom. It provides its services from its registered office at 104 Briggate, Leeds, West Yorkshire, LS1 6BG.

The principal activity of the company is to transform Leeds City Centre and bring tangible results through increased investment for the city.

These financial statements have been presented in pound sterling as this is the currency of the primary economic environment in which the company operates.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Company's accounting policies (see note 3).

The following principal accounting policies have been applied:

2.2 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Company and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Rendering of services

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Company will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. Accounting policies (continued)

2.3 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|---------------------------------|--|
| Leasehold property improvements | - Straight line over the life of the BID (5 years) |
| Ranger equipment | - Straight line over the life of the BID (5 years) |
| Fixtures and fittings | - Straight line over the life of the BID (5 years) |
| Office equipment | - Straight line over the life of the BID (5 years) |
| Other fixed assets | - Straight line over the life of the BID (5 years) |

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of Income and Retained Earnings.

Where the life of the fixed assets is considered less than the life of the BID, the assets are depreciated over a short lifespan.

2.4 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.5 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.6 Financial instruments

The Company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in non-puttable ordinary shares.

2.7 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. Accounting policies (continued)

2.8 Finance costs

Finance costs are charged to the Statement of Income and Retained Earnings over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

2.9 Operating leases: the Company as lessee

Rentals paid under operating leases are charged to the Statement of Income and Retained Earnings on a straight line basis over the lease term.

2.10 Pensions

Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in the Statement of Income and Retained Earnings when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of Financial Position. The assets of the plan are held separately from the Company in independently administered funds.

2.11 Interest income

Interest income is recognised in the Statement of Income and Retained Earnings using the effective interest method.

2.12 Taxation

Tax is recognised in the Statement of Income and Retained Earnings, except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the reporting date in the countries where the Company operates and generates income.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

3. Judgements in applying accounting policies and key sources of estimation uncertainty

The preparation of these financial statements requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

Judgements and estimates are continually evaluated and are based on historical experiences and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The company makes estimates and assumptions concerning the future. The resulting accounting estimates will be, by definition, seldom equal to the related actual results.

There are no key sources of estimation uncertainty in applying accounting policies in the financial statements.

4. Auditor's remuneration

Fees payable to the Company's auditor for the audit of the Company's annual financial statements totalled £5,000 (2017 - 5,000).

5. Employees

The average monthly number of employees, including directors, during the year was 28 (2017 - 23).

LEEDS BID LIMITED
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

6. Tangible fixed assets

| | Leasehold property improvements £ | Ranger equipment £ | Fixtures and fittings £ | Office equipment £ | Project equipment £ | Total £ |
|-------------------------------------|--|--------------------------|-------------------------------|--------------------------|---------------------------|----------------|
| Cost or valuation | | | | | | |
| At 1 April 2017 | - | 114,626 | 72,687 | 36,857 | 149,132 | 373,302 |
| Additions | 10,963 | 82,596 | 12,820 | 3,149 | 79,764 | 189,282 |
| At 31 March 2018 | <u>10,963</u> | <u>197,222</u> | <u>85,507</u> | <u>40,006</u> | <u>228,886</u> | <u>562,584</u> |
| Depreciation | | | | | | |
| At 1 April 2017 | - | 22,826 | 14,180 | 7,322 | 21,367 | 65,695 |
| Charge for the year on owned assets | 3,654 | 55,913 | 22,402 | 10,254 | 63,602 | 155,825 |
| At 31 March 2018 | <u>3,654</u> | <u>78,739</u> | <u>36,582</u> | <u>17,576</u> | <u>84,969</u> | <u>221,520</u> |
| Net book value | | | | | | |
| At 31 March 2018 | <u>7,309</u> | <u>118,483</u> | <u>48,925</u> | <u>22,430</u> | <u>143,917</u> | <u>341,064</u> |
| At 31 March 2017 | <u>-</u> | <u>91,800</u> | <u>58,507</u> | <u>29,535</u> | <u>127,765</u> | <u>307,607</u> |

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

7. Debtors

| | 2018 £ | 2017 £ |
|--------------------------------|----------------|----------------|
| Trade debtors | 26,156 | 53,688 |
| Other debtors | 54,640 | 116,982 |
| Prepayments and accrued income | 342,926 | 356,145 |
| | <u>423,722</u> | <u>526,815</u> |

8. Cash and cash equivalents

| | 2018 £ | 2017 £ |
|--------------------------|----------------|----------------|
| Cash at bank and in hand | 202,331 | 963,487 |
| | <u>202,331</u> | <u>963,487</u> |

9. Creditors: Amounts falling due within one year

| | 2018 £ | 2017 £ |
|------------------------------------|----------------|----------------|
| Trade creditors | 222,790 | 237,820 |
| Corporation tax | 239 | 1,353 |
| Other taxation and social security | 503 | - |
| Other creditors | - | 6,550 |
| Accruals and deferred income | 76,905 | 58,266 |
| | <u>300,437</u> | <u>303,989</u> |

10. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

LEEDS BID LIMITED
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

11. Capital commitments

At 31 March 2018 the Company had capital commitments as follows:

| | 2018 £ | 2017 £ |
|---|-----------|----------------|
| Contracted for but not provided in these financial statements | - | 117,532 |
| | <u>-</u> | <u>117,532</u> |

12. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £52,836 (2017 - £34,251). There were no contributions (2017 - £NIL) payable to the fund at the balance sheet date.

13. Related party transactions

During the current and previous year, the company has not entered into any arrangements with related parties that are above market rate.

As noted on page 2, various organisations which include parties connected to Leeds BID, have provided in kind support for nil consideration.

14. Auditor's information

The audit report on the full accounts for the year ended 31 March 2018 was unqualified and there was no matters to which the auditor drew attention.

The audit report was signed by Matthew Osbourne, Senior Statutory Audit on behalf of Armstrong Watson Audit Limited.



Your Company Tax Return

If we send the company a 'Notice' to deliver a Company Tax Return it has to comply by the filing date or we charge a penalty, even if there is no tax to pay.

A return includes a Company Tax Return form, any supplementary pages, accounts, computations and any relevant information. The CT600 Guide tells you how the return must be formatted and delivered. It contains general information you may need to deliver your return, links to more detailed advice and box-by-box guidance for this form and the supplementary pages.

The forms in the CT600 series set out the information we need and provide a standard format for calculations.

Company information

| | | |
|---|-----------------------------|---------------------|
| 1 | Company name | Leeds BID Limited |
| 2 | Company registration number | 0 9 0 6 3 0 1 5 |
| 3 | Tax reference | 7 6 7 1 7 2 1 9 9 1 |
| 4 | Type of company | 0 |

Northern Ireland

Put an 'X' in the appropriate box(es) below

| | | | | |
|---|---------------------|---|-----------------------|--------------------------|
| 5 | NI trading activity | 6 | SME | <input type="checkbox"/> |
| 7 | NI employer | 8 | Special circumstances | <input type="checkbox"/> |

About this return

This is the above company's return for the period

| | | | |
|----|-----------------|----|-----------------|
| 30 | from DD-MM-YYYY | 35 | to DD-MM-YYYY |
| | 0 1 0 4 2 0 1 7 | | 3 1 0 3 2 0 1 8 |

Put an 'X' in the appropriate box(es) below

| | | |
|------------------|--|--------------------------|
| 40 | A repayment is due for this return period | <input type="checkbox"/> |
| 45 | Claim or relief affecting an earlier period | <input type="checkbox"/> |
| 50 | Making more than one return for this company now | <input type="checkbox"/> |
| 55 | This return contains estimated figures | <input type="checkbox"/> |
| 60 | Company part of a group that is not small | <input type="checkbox"/> |
| 65 | Notice of disclosable avoidance schemes | <input type="checkbox"/> |
| Transfer Pricing | | |
| 70 | Compensating adjustment claimed | <input type="checkbox"/> |
| 75 | Company qualifies for SME exemption | <input type="checkbox"/> |

About this return - continued

Accounts and computations

80 I attach accounts and computations for the period to which this return relates

85 I attach accounts and computations for a different period

90 If you are not attaching the accounts and computations, say why not

Supplementary pages enclosed

95 Loans and arrangements to participators by close companies - form CT600A

100 Controlled foreign companies and foreign permanent establishment exemptions - form CT600B

105 Group and consortium - form CT600C

110 Insurance - form CT600D

115 Charities and Community Amateur Sports Clubs (CASCs) - form CT600E

120 Tonnage Tax - form CT600F

125 Northern Ireland - form CT600G

130 Cross-border Royalties - form CT600H

135 Supplementary charge in respect of ring fence trades - form CT600I

140 Disclosure of Tax Avoidance Schemes - form CT600J

141 Restitution Tax - form CT600K

Tax calculation

Turnover

145 Total turnover from trade

150 Banks, building societies, insurance companies and other financial concerns - put an 'X' in this box if you do not have a recognised turnover and have not made an entry in box 145

Income

155 Trading profits

160 Trading losses brought forward set against trading profits

165 Net trading profits - box 155 minus box 160

170 Bank, building society or other interest, and profits from non-trading loan relationships

172 Put an 'X' in box 172 if the figure in box 170 is net of carrying back a deficit from a later accounting period

Deductions and Reliefs - continued

| | | |
|-----|---|---------|
| 263 | Carried forward non-trade deficits from loan relationships and derivative contracts (financial instruments) | |
| 265 | Non-trading losses on intangible fixed assets | |
| 275 | Total trading losses of this or a later accounting period | |
| 280 | Put an 'X' in box 280 if amounts carried back from later accounting periods are included in box 275 | |
| 285 | Trading losses carried forward and claimed against total profits | |
| 290 | Non-trade capital allowances | |
| 295 | Total of deductions and reliefs - total of boxes 240 to 275, 285 and 290 | |
| 300 | Profits before qualifying donations and group relief - box 235 minus box 295 | 1 2 5 8 |
| 305 | Qualifying donations | |
| 310 | Group relief | |
| 312 | Group relief for carried forward losses | |
| 315 | Profits chargeable to Corporation Tax - box 300 minus boxes 305, 310 and 312 | 1 2 5 8 |
| 320 | Ring fence profits included | |
| 325 | Northern Ireland profits included | |

Tax calculation

Enter how much profit has to be charged and at what rate

| | Financial year (yyyy) | Amount of profit | Rate of tax % | Tax |
|--|-----------------------|------------------|---------------|----------------|
| 330 | 2017 | £ 1,258 | 340 19 | 345 £ 239.02 p |
| | | £ | 355 | 360 £ p |
| | | £ | 370 | 375 £ p |
| 380 | | £ | 390 | 395 £ p |
| | | £ | 405 | 410 £ p |
| | | £ | 420 | 425 £ p |
| Corporation Tax - total of boxes 345, 360, 375, 395, 410 and 425 | | | | |
| | | | 430 | 2 3 9 0 2 |
| Marginal relief for ring fence trades | | | | |
| | | | 435 | |
| Corporation Tax chargeable - box 430 minus box 435 | | | | |
| | | | 440 | 2 3 9 0 2 |

Reliefs and deductions in terms of tax

| | | |
|------------|---|--|
| 445 | Community investment relief | |
| 450 | Double taxation relief | |
| 455 | Put an 'X' in box 455 if box 450 includes an underlying Rate relief claim | |
| 460 | Put an 'X' in box 460 if box 450 includes any amount carried back from a later period | |
| 465 | Advance Corporation Tax | |
| 470 | Total reliefs and deduction in terms of tax - total of boxes 445, 450 and 465 | |

Calculation of tax outstanding or overpaid

| | | |
|------------|--|-------------|
| 475 | Net Corporation Tax liability - box 440 minus box 470 | 2 3 9 . 0 2 |
| 480 | Tax payable on loans and arrangements to participators | |
| 485 | Put an 'X' in box 485 if you completed box A70 in the supplementary pages CT600A | |
| 490 | CFC tax payable | |
| 495 | Bank levy payable | |
| 496 | Bank surcharge payable | |
| 500 | CFC tax, bank levy and bank surcharge payable - total of boxes 490, 495 and 496 | |
| 505 | Supplementary charge (ring fence trades) payable | |
| 510 | Tax chargeable - total of boxes 475, 480, 500 and 505 | 2 3 9 . 0 2 |
| 515 | Income Tax deducted from gross income included in profits | |
| 520 | Income Tax repayable to the company | |
| 525 | Self-assessment of tax payable before restitution tax - box 510 minus box 515 | 2 3 9 . 0 2 |
| 527 | Restitution tax | |
| 528 | Self-assessment of tax payable - total of boxes 525 and 527 | 2 3 9 . 0 2 |

Tax reconciliation

| | | |
|-----|--|-------------|
| 530 | Research and Development credit | |
| 535 | (not currently used) | |
| 540 | Creative tax credit | |
| 545 | Total of Research and Development credit and creative tax credit - total box 530 to 540 | |
| 550 | Land remediation tax credit | |
| 555 | Life assurance company tax credit | |
| 560 | Total land remediation and life assurance company tax credit - total box 550 and 555 | |
| 565 | Capital allowances first-year tax credit | |
| 570 | Surplus Research and Development credits or creative tax credit payable - box 545 minus box 525 | |
| 575 | Land remediation or life assurance company tax credit payable - total of boxes 545 and 560 minus boxes 525 and 570 | |
| 580 | Capital allowances first-year tax credit payable - boxes 545, 560 and 565 minus boxes 525, 570 and 575 | |
| 585 | Ring fence Corporation Tax included | |
| 586 | NI Corporation Tax included | |
| 590 | Ring fence supplementary charge included | |
| 595 | Tax already paid (and not already repaid) | |
| 600 | Tax outstanding - box 525 minus boxes 545, 560, 565 and 595 | 2 3 9 . 0 2 |
| 605 | Tax overpaid including surplus or payable credits - total sum of boxes 545, 560, 565 and 595 minus 525 | |
| 610 | Group tax refunds surrendered to this company | |
| 615 | Research and Development expenditure credits surrendered to this company | |

Indicators and information

| | | |
|--|---|--------------------------|
| 620 | Franked investment income/Exempt ABGH distributions | <input type="checkbox"/> |
| 625 | Number of 51% group companies | <input type="checkbox"/> |
| Put an 'X' in the relevant boxes, if in the period, the company: | | |
| 630 | should have made (whether it has or not) instalment payments under the Corporation Tax (Instalment Payments) Regulations 1998 | <input type="checkbox"/> |
| 635 | is within a group payments arrangement for the period | <input type="checkbox"/> |
| 640 | has written down or sold intangible assets | <input type="checkbox"/> |
| 645 | has made cross-border royalty payments | <input type="checkbox"/> |

Information about enhanced expenditure

Research and Development (R&D) or creative enhanced expenditure

| | | |
|------------|--|--------------------------|
| 650 | Put an 'X' in box 650 if the claim is made by a small or medium-sized enterprise (SME), including a SME subcontractor to a large company | <input type="checkbox"/> |
| 655 | Put an 'X' in box 655 if the claim is made by a large company | <input type="checkbox"/> |
| 660 | R&D enhanced expenditure | £1,000,000.00 |
| 665 | Creative enhanced expenditure | £1,000,000.00 |
| 670 | R&D and creative enhanced expenditure total box 660 and 665 | £2,000,000.00 |
| 675 | R&D enhanced expenditure of a SME on work subcontracted to it by a large company | £1,000,000.00 |
| 680 | Vaccine research expenditure | £1,000,000.00 |

Land remediation enhanced expenditure

| | | |
|------------|--------------------------------------|---------------|
| 685 | Enter the total enhanced expenditure | £2,000,000.00 |
|------------|--------------------------------------|---------------|

Information about capital allowances and balancing charges

Allowances and charges in calculation of trading profits and losses

| | Capital allowances | Balancing charges |
|---|--------------------|-------------------|
| Annual investment allowance | 690 | |
| Machinery and plant – special rate pool | 695 | 700 |
| Machinery and plant – main pool | 705 | 710 |
| Business premises renovation | 715 | 720 |
| Enterprise zones | 721 | 722 |
| Zero emissions goods vehicles | 725 | 724 |
| Other allowances and charges | 725 | 730 |

Allowances and charges not included in calculation of trading profits and losses

| | Capital allowances | Balancing charges |
|-------------------------------|--------------------|-------------------|
| Annual investment allowance | 635 | |
| Business premises renovation | 740 | 745 |
| Enterprise zones | 746 | 747 |
| Zero emissions goods vehicles | 748 | 749 |
| Other allowances and charges | 750 | 755 |

Qualifying expenditure

| | | |
|-----|---|-----|
| 760 | Machinery and plant on which first year allowance is claimed | 760 |
| 765 | Designated environmentally friendly machinery and plant | 765 |
| 770 | Machinery and plant on long-life assets and integral features | 770 |
| 775 | Other machinery and plant | 775 |

Losses, deficits and excess amounts

Amount arising

| | Amount | Maximum available for surrender as group relief |
|---|--------|---|
| Losses of trades carried on wholly or partly in the UK | 780 | 755 |
| Losses of trades carried on wholly outside the UK | 790 | |
| Non-trade deficits on loan relationships and derivative contracts | 795 | 800 |
| UK property business losses | 805 | 810 |
| Overseas property business losses | 815 | |
| Losses from miscellaneous transactions | 820 | |
| Capital losses | 825 | |
| Non-trading losses on intangible fixed assets | 830 | 835 |

Excess amounts

| | Amount | Maximum available for surrender as group relief |
|------------------------------|--------|---|
| Non-trade capital allowances | | 840 |
| Qualifying donations | | 845 |
| Management expenses | 850 | 855 |

Northern Ireland information

| | | |
|------------|--|---------------|
| 856 | Amount of group relief claimed which relates to NI trading losses used against rest of UK/mainstream profits | 20,000,000.00 |
| 857 | Amount of group relief claimed which relates to NI trading losses used against NI trading profits | 20,000,000.00 |
| 858 | Amount of group relief claimed which relates to rest of UK/mainstream losses used against NI trading profits | 20,000,000.00 |

Overpayments and repayments

Small repayments

| | |
|------------|---|
| 860 | Do not repay sums of 20,000.00 or less. |
|------------|---|

Read the overpayments and repayments section of the Company Tax Return Guide for specific guidance on when and how to make an entry in this box.

Repayments for the period covered by this return

| | | |
|------------|---|---------------|
| 865 | Repayment of Corporation Tax | 20,000,000.00 |
| 870 | Repayment of Income Tax | 20,000,000.00 |
| 875 | Payable Research and Development tax credit | 20,000,000.00 |
| 880 | Payable Research and Development expenditure credit | 20,000,000.00 |
| 885 | Payable creative tax credit | 20,000,000.00 |
| 890 | Payable land remediation or life assurance company tax credit | 20,000,000.00 |
| 895 | Payable capital allowances first-year tax credit | 20,000,000.00 |

Surrender of tax refund within group

Including surrenders under the Instalment Payments Regulations.

| | | |
|------------|---|---------------|
| 900 | The following amount is to be surrendered | 20,000,000.00 |
|------------|---|---------------|

Put an 'X' in the appropriate box(es) below

the joint Notice is attached **905**

or

will follow **910**

| | | |
|------------|--|---------------|
| 915 | Please stop repayment of the following amount until we send you the Notice | 20,000,000.00 |
|------------|--|---------------|

Bank details (for person to whom a repayment is to be made)

920 Name of bank or building society

925 Branch sort code

930 Account number

935 Name of account

940 Building society reference

Payments to a person other than the company

945 Complete the authority below if you want the repayment to be made to a person other than the company I, as (enter status - company secretary, treasurer, liquidator or authorised agent, etc)

950 of (enter company name)

955 authorise (enter name)

960 of address (enter address)

965 Nominee reference

to receive payment on company's behalf

970 Name

Declaration

Declaration
 I declare that the information I have given on this Company Tax Return and any supplementary pages is correct and complete to the best of my knowledge and belief.
 I understand that giving false information in the return, or concealing any part of the company's profits or tax payable, can lead to both the company and me being prosecuted.

975 Name
 C P LUMLEY *CPLumley*

980 Date DD MM YYYY
 10 12 2018

985 Status
 Director

Leeds BID Limited

Appendix A

Profit Reconciliation

| | £ |
|--|-----------------------|
| Loss per Sage V3: | - |
| Accruals YE 2017/18 | 918,925 |
| YE Prepayments | - |
| Deferred income - COHRE | 21,422 |
| Trade Debtors Balance Write Off | 342,925 |
| Depreciation - 31 March 2018 | - |
| | 20,000 |
| | - |
| | 27,289 |
| | - |
| | 134,573 |
| Profit per AW Sage: | - |
| Correct Depreciation | 779,284 |
| Re-allocate Xmas asset to Equip. Rental. | - |
| Write of Leeds City Council loan | 32,143 |
| Tax Charge | - |
| Loss per Accounts: | 22,110 |
| | 6,550 |
| | - |
| | 253 |
| | - |
| | <u><u>827,240</u></u> |

Signed by.....*Q Lumley*.....

Date.....*10/12/2018*.....

